

Concordia University
Faculty Council of the John Molson School of Business
Minutes of the meeting held
February 10, 2006

JMSB-2006-02M

- Present: J. Tomberlin (Chair)
A. Ahmad (Fina.), J. Ahmad (Econ.), J. Allison (Editor, News@concordia),
K. Argheyd (Mana.), M. Armanious (CASA), S. Betton (Fina.), H. Bhabra (MBA, Fina.),
N. Bissada (EH&S), T. Correa (CASA), S. Danaie (Facilities), B. Desai (Comp. Sci.), I. Dostaler
(Mana.), D. Draimin (Acco.), A. Fagnoli (Acco.), J. Freed (Fina.), A. Harland (Lib), M. Horst
(TESL), M. Islam (Acco.), G. Kanaan (Assoc. Dean), J. Kellett (CGSA), D. Kira (DS&MIS),
J. Lim (Mktg.), A. Mohammed (CASA), M. Mulrennan (SGS), S. Mustafa (Acco.), F. Nebebe
(DS&MIS), I. Rakita (Fina.), P. Renaud (CASA), D. Peltier-Rivest (Acco.), S. Robinson (Acco.),
C. A. Ross (Mktg.), M. Sharma (DS&MIS), J. St-Germain (CASA), R. Vahidov (DS&MIS),
L. Wong (Staff)
- Absent with
Regret: M. Bergier (Mktg.), S. Brutus (Mana.), B. Campbell (Econ.), M. Genova (Staff), S. Ghani
(CASA), S. Goyal (DS&MIS), A. B. Ibrahim (Assoc. Dean), C. Lajeunesse (Pres.), S. Leblanc
(CASA), T. Lituchy (Mana.), E. Lobo (CGSA), M. Magnan (Assoc. Dean),
J. Riven (Mana.), M. Singer (P&VP, AA)

- I Call to Order
The meeting was called to order at 09:35.
- II Closed Meeting
- III Open Meeting
- IV Approval of Agenda – JMSB-2006-02A
It was moved by M. Sharma and seconded by B. Desai that Council approve the agenda
The motion was carried unanimously.
- V Approval of the Minutes – JMSB-2006-01M
It was moved by M. Sharma and seconded by B. Desai that Council approve the minutes of the meeting
held January 13, 2006.
The motion was carried unanimously.
- VI Chair's Report and Question Period
J. Tomberlin reported that the fifth annual CGSA Chinese New Year celebration held Friday, February 3
was the largest ever having attracted over 300 people including members of Faculties other than JMSB. He
congratulated Errol Lobo, Jim Kellett, Cynthia Law and Mary Genova and thanked them for their
contribution to the great success of this special event.

With regard to concerns about the dust and air quality on the sixth floor of the Guy Metro building due to
construction on the north side of the building, J. Tomberlin introduced Mr. Nabil Bissada, Manager,
Hazardous Materials and Radiation Safety Officer, Environmental Health and Safety Office to give Council
members an update on steps taken to address the issue.

It was moved by C. A. Ross and seconded by K. Argheyd that Council grant speaking privileges to Mr.
Nabil Bissada.
The motion was carried unanimously.

N. Bissada advised that the problem arose at the end of January at which time several adjustments were
made and dust samples from the ducts were taken to be sent for analysis. To date the results have been
negative indicating that there is no cause for concern. A copy of the report will be made available to all
who want it by the Office of the Dean. In addition he advised that air samples were being taken from the
sixth floor and eighth floor for comparative purposes at a cost of \$2,000 per analysis to be paid by Facilities
Management. With regard to maintenance, he advised that the radiators in exterior offices of the GM
building were cleaned once a year and the last cleaning of the ventilation system is being investigated.

Future concerns should be directed to the Environmental Health and Safety Office by the unit head of the affected area.

In response to a question about the meaning of the term negative, N. Bissada explained that the results are based on threshold levels, a level at which healthy forty year-old males weighing 70 kilos can work eight hours a day, fifty-two weeks of the year without any health effects. He emphasized that EH&S takes every complaint seriously because it is understood that some people are more sensitive than others. In reply to a question about recommended intervals for the cleaning of the ventilation ducts, N. Bissada advised that the CSST does not require air duct cleaning unless there is a problem. EH&S has taken the first step by investigating a suspected problem to justify the cost of approximately \$100,000 to do the cleaning, obtain budget approval, and go through the bidding process for the contract. In reply to a question about ventilation in the GM building, N. Bissada advised that all perimeter offices have ventilation twenty-four hours-a-day, seven days-a-week that provide 37% fresh air and maintain a 20% humidity level. The filters on the ventilation system are changed every six months and the mixing rooms for the ventilation in the penthouse are cleaned annually. The ventilation system for the middle of the building works from 6:30 a.m. – 11:30 p.m. during the week and from 6:30 a.m. to 5:00 p.m. on the weekend. This system provides 43% fresh air and the humidity level is 25%, the average carbon dioxide level in the systems is extremely low.

J. Tomberlin advised that provisions had been made for those affected to be moved to other premises

J. Tomberlin was asked if he had information regarding the practices of the other Faculties with regard to faculty members billing Faculty clients directly. He advised that he expected to have the information for the next meeting of Council. With regard to a question about the status of a motion adopted at the last meeting of Council about recent decisions made by the Board of Governors, J. Tomberlin advised that he had received a legal opinion supporting the actions of the Board. The issue may be raised by a Senate representative at the next meeting of Senate.

VII Elections

There were no elections.

VIII Business Arising from Previous Meeting

i) Notice of Motion regarding class sizes – JMSB-2006-02A-01

The notice of motion was discussed at length and revised by a number of friendly amendments, largely those recommended by and distributed to Council members by A. Ahmad.

During the discussion of the last portion of the motion concerning JMSB having class sizes commensurate with the rest of the University, it was pointed out that the average class size for fall 2005 was 42 for Arts and Science, 54 for Engineering and Computer Science, 18 for Fine Arts, 51 for JMSB for an overall average of 41. At the same time it was pointed out that many classes in Arts & Science have larger class sizes than the JMSB, for example Economics 59, Political Science 57, Psychology 60, Religion 55, Sociology and Anthropology 56, Biology 57, Chemistry and Biochemistry 62. It was noted that the purpose of the motion was to reinforce the competitive advantage that JMSB has in providing the opportunity for small classes.

The following resolution was moved by C. Draimin and seconded by M. Sharma:

Whereas the JMSB wishes to balance the budget;

Whereas it has been proposed that increasing average class size in the JMSB will help balance the budget;

Whereas the average class size in the JMSB is significantly larger than average class size in the rest of the University;

Whereas course designs that promote student learning are of primary importance;

Be it resolved that JMSB reaffirm its policy of maintaining small average class sizes.

The question was called by C. A. Ross and J. Kellett

The motion was carried (25 in favor, 3 opposed, 0 abstentions)

- ii) EMBA follow-up report on promotional expenses – JMSB-2006-02A-02
The report was received.
- iii) Minor revisions to the composition of the JMSB Faculty Council – JMSB-2006-02A-03
It was moved by M. Sharma and seconded by R. Vahidov that Council approve the minor revisions to the composition of the JMSB Faculty Council.

J. Tomberlin explained that the proposal was a response to a request made at the last meeting of Council for reports from Administration and Human Resources along with a number of title changes that have occurred since the last update. Substantive changes are the addition of the Executive Director, Administration and Human Resources and the deletion of the Director, Information Systems.

With regard to the addition of the Executive Director, Administration and Human Resources, the need for membership rather a report was questioned by one member of Council. Another member questioned the Executive Director's voting rights. In response to questions about the faculty status of the Executive Director, J. Tomberlin confirmed that he was an Executive-in-Residence, Department of Management, holding a management position excluded by the collective agreement, a position previously held by A. B. Ibrahim whose title was Associate Dean, Administration and Human Resources.

It was moved by C. A. Ross and seconded by J. Freed that the motion be tabled (16 in favor, 3 opposed, 5 abstentions)

IX Report: Graduate Programs, Research and Program Evaluation
There was no report.

X Report: Administrative Affairs and Human Resources
There was no report.

XI Standing Report on the status of the new JMSB building
There was nothing to report.

XII CGSA Report
J. Kellett reported that Steven La Barbera is the new Vice-President Internal and that the battle with the Concordia Graduate Students Association for accountability and good governance was ongoing. Lastly he thanked all faculty and staff who joined this year's Chinese New Year celebration and thanked Mary Genova and Cythia Law for all their work in organizing the event.

In reply to a question about GSA issues, J. Kellett advised that one of the issues with GSA is that the five members of GSA executive council vote on their own compensation package which awards them \$600. per month for doing similar work to CGSA members who are unpaid.

XIII Staff Report
L. Wong reported that L. Hreha, EMBA Program, was taking early retirement after thirty years of service with the University and that the Open House held January 28 had an excellent staff turnout.

A vote of thanks to L. Hreha for her thirty years of service by moved by M. Sharma and seconded by L. Wong.
The motion was carried unanimously.

XIV Report: External Affairs and Executive Programs
There was no report.

XV Report: Undergraduate Programs, Academic and Student Affairs
There was nothing to report.

XVI Reports from School Representatives on University Committees

i) University Senate
C. A. Ross reported that the university budget was discussed at the last Senate meeting. The budget for 2006-2007 is expected to be presented at the May meeting of Senate prior to going to the Board of Governors, a departure from past years when the budget was approved by the Board prior to being presented at Senate.

viii) Board of Governors - JMSB-2006-02A-04
The report was received.

One member of Council noted that members of the Board of Governors have been informed that the procedures for the selection and evaluation of senior administrators will be revised whereby the Board would have the power to make a decision based on a two-thirds vote. It was pointed out that a two-thirds vote would set a higher standard than what is now in place, a vote of fifty percent plus one. It was suggested that faculty members speak to their representative on the Board about any concern with this issue.

There were no reports from the representatives of the following committees:

- ii) Arts and Science Faculty Council
- iii) Senate Academic Planning and Priorities
- iv) Senate Academic Programs Committee
- v) Senate Research Committee
- vi) University Library Committee
- vii) Undergraduate Scholarships and Awards Sub-committee
- ix) Council of the School of Graduate Studies

XVII CASA Report

A. Muhammed reported that JMSB placed sixth at the ICBC competition held January 13 -15 and that JMSB was part of the REFAQ team, composed of students from McGill, UQAM, Laval, and the University of Ottawa, that participated in the Jeux de Commerce in Vancouver. REFAQ placed third overall and first academically. He reported the success of the JMSB Accounting Society's networking conference as well as the success of the first JMSB Marketing Association week held in collaboration with McGill. Upcoming events include the FISA trip to New York, the JMSB Management Association's Apprentice held every Friday, and participation in the California USE case competition and the Network of International Business Schools case competition in Oslo.

XVIII New Business

i) Proposal for a Concordia Institute for Cultural and Social Diversity – JMSB-2006-02A-06
This item will be brought forward to the next meeting of Council.

ii) Aviation MBA Annual Report to Council - JMSB-2006-02A-07
The report was received.

I. Dostaler advised that she would not comment or answer questions on the appendix attached to the report because the appraisal process was ongoing. She highlighted the report emphasizing that the distance format of the program was doing well even though admission to the full-time AMBA

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program has been suspended. One of the challenges faced this year involved damage control for the eleven students who had already been admitted to the AMBA program by offering a program that combined distance courses with regular MBA classes at a reduced rate of tuition. She noted that AMBA students were registered in MBA courses resulting in additional FTE revenue to the JMSB. With regard to the success of the program, she pointed out that the recipient of the JMSB Awards of Distinction, Al Spain, attributed the AMBA program for his decision to launch Jet Blue.

In response to a question about the FTE revenue for AMBA students taking MBA courses, I. Dostaler confirmed that the revenue would not be included in IAMBA revenue and that the total deficit for the program would be \$147,378 plus \$96,112. The purpose of including the FTE amount in the financial report was to recognize that the AMBA students were bringing in extra revenue at no extra cost.

In response to a question about why \$134,000 will be rolled over to the next fiscal year, I. Dostaler explained that this amount is based on new admissions for courses to be delivered next year – projected revenue for 2006-2007. It was suggested that the amount not be reported at this time.

In response to a question about the decline in the number of GAMBA students from twenty to ten. I. Dostaler advised that two students had deferred, two had difficulties with distance education and one student withdrew. In response to concern expressed about the distress of the program, I. Dostaler stated that she could not guarantee a class of twenty from the thirty-eight applications received but at the moment it looks possible.

In response to a question about alumni development, I. Dostaler advised that an alumni advisory board had been established by T. Flouris and there is an alumni data base of 250 alumni. There is interest in developing a web site for alumni to network and for recruitment purposes if given the required resources.

XIX Other Business

There was no other business.

XX Adjournment

It was moved by A. Ahmad and seconded by J. Ahmad that the meeting be adjourned.

The motion was carried unanimously.

XXI Next meeting

The next regular meeting of the JMSB Faculty Council will take place on Friday, March 17, 2006 at 09:30 in room **EV002 184**.

